

**CHARLES  
D. BAKER**  
GOVERNOR



**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**JAY ASH**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts  
Division of Professional Licensure  
BOARD OF REGISTRATION OF ALLIED MENTAL HEALTH  
AND HUMAN SERVICES PROFESSIONS**  
1000 Washington Street • Boston • Massachusetts • 02118

**JOHN C. CHAPMAN**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**CHARLES BORSTEL**  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

**Massachusetts Board of Allied Mental Health & Human Service Professions  
Board Meeting Minutes  
November 18, 2016**

**Present:**

William Ahearn, Chair  
I. Scott Cohen, Member  
Michael Dorsey, Member  
Mary Jenewin- Caplin, Public Member  
Steven Kaplan, Member  
Jacqueline Gagliardi, Member  
Amy Vercillo, Member  
Karen Enegess, Member

**Board Staff:**

Jim O'Connor, Board Counsel  
Eboni Lewis, Administrative Assistant

**Absent:**

Dawn Parks, Member  
Marilyn Dean, Member  
Cynthia Belhumeur, Public Member  
Susan Egan, Member

**10:30 AM** Board meeting called to order and an emergency exit announcement was made.

**Minutes:** The October meeting minutes were tabled for approval.

**Investigative Conference**

**10:35 AM** I. Karen E. moved to suspend the open meeting to enter into Investigative Conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss the following complaints: **MH 2016-0608, MH 2016-029, MH 2016-0610, 2016-000750-IT-ENF** The motion was seconded by Scott C. and unanimously approved by the Board.

**11:10 AM:** Return to Open Session: while in Investigative Conference the Board made the following determinations:

MH-2016-0608	Tabled
MH-2016-029	Dismissed
MH-15-011	Dismissed
MH-2016-0610	Dismissed
2016-000750-IT-ENF	Dismissed
2016-000751-IT-ENF	Dismissed w/Advisory



Discussion Items:

1. The Board reviewed and discussed the AMFTRB Committee's review of ESL accommodations. A motion was made by Jacqueline G. to approve AMFTRB ESL accommodations. The motion was seconded by Steven K. All in favor
2. The Board reviewed all application decisions made by the application review committees and Board staff from October 21, 2016 to present. Michael D., motioned to ratify all application decisions. The motion was seconded by Jacqueline G. All in favor
3. Delegations of Authority

**Voted:** To grant the Board's Executive Director, Associate Executive Director, and the Division of Professional Licensure's Deputy Director for Policy and Boards the authority to sign on behalf of the Board Order to Show Cause Notices, Consent Agreements and Final Decisions, consistent with terms established by the Board, and to sign off on case closings.

**Voted:** The Board hereby ratifies and adopts the delegation of a hearings counsel to act as a presiding officer for all adjudicatory proceedings conducted pursuant to 801 CMR for all cases where the Board has voted to issue an Order to Show cause, Summary Suspension Order, Denial of License or other adjudicatory matter or where an Order to Show Cause has been or will be issued.

**Voted:** To delegate authority to the Executive Director, in consult with the Chairperson, to issue a written order of summary suspension pending a 10-day hearing pursuant to G.L. c. 112, § 65B, after determining, based on sworn affidavits and documentary evidence, that licensee's continued practice poses an immediate and serious threat to the public health, safety or welfare.

**Voted:** To delegate Board authority to the Board's Executive Director, Associate Executive Director and the DPL Deputy Director for Policy and Boards to sign and execute Final Decisions and Orders by Default revoking licensees who Default or in the case of lapsed licenses revoking the right(s) to renew that license(s).

**Voted:** To delegate authority to a Complaint Subcommittee to review and dispose of new cases that come before the Board. The Complaint subcommittee shall be comprised of a majority of the appointed Board members.

**Voted:** to form a standards Committee for each license type of the Board as follows:

- a. LMHC – Karen E., Dawn P. and Public member
- b. LMFT- Jaqueline G., Scott C., and Public member
- c. LABA- William A., Michael D., and Public member
- d. LEP- Steven K., Susan E., and Public member
- e. LRC- Amy V., Marilyn D., and Public member

An omnibus motion to approve the above delegations was made by Michael D. and seconded by Jacqueline G. the motion passed unanimously.

4. LMHC application #5170 L.P. was presented to the Board as the applicant has failed to meet the regulation requirements. A motion was made by Michael D. to deny the application. The motion was seconded by Scott C.
5. LMHC application #3016 A.F. was presented to the Board as the applicant has failed to meet the regulation requirements. A motion was made by Michael D. to deny the application. The motion was seconded by Scott. C

6. LMHC application review policy was presented to the Board in regards to applicants with deficient education requirements and beginning post master's clinical experience. A motion was made by Jacqueline G. to approve the policy. The motion was seconded by Michael D.

**Meeting adjourned at 12:14 PM.**

Respectfully submitted,

Ms. Eboni Lewis  
Administrative Assistant

List of documents:

- Approved applicants list
- AAMFT ESL Accommodation Application